



Minutes of the September 20, 2022 monthly meeting of the commissioners of the CHWP.

**Present:** Richard Bairam, Ray Bonney, Joan McDonald, Brett Rowley, Linda Bonney, Mark Bourque, Attorney BJ Branch  
 Chris Culberson – Superintendent: Roll Call conducted by Chair Richard “Turk” Bairam

**Not Present**

Betty St Germain – Bookkeeper  
 Carol Hardy – Clerk

Meeting was called to order at 6:30 by chair Richard Bairam and roll call completed.

Motion by Ray Bonney and seconded by Joan McDonald to accept the meeting minutes of the August 16, 2022 as presented, all in favor and passed. Carol was not present to sign the approved minutes but will be posted as approved

Treasurer Reports

Business checking account	\$670,497.96
Debit Card account	\$512.63
Past Due Accounts	\$20,269.33

A/P manifests were reviewed and approved by the commissioners for the amount of \$46,588.25 dated 8/31/2022 and A/P Manifest for \$7,271.42 dated 9/20/2022.

Payroll Manifest: the following payroll periods were reviewed and signed by the commissioners.

08/14/2022 thru 08/20/2022	\$3,567.13	CHWP Staff
08/21/2022 thru 08/27/2022	\$3,311.09	CHWP Staff
08/28/2022 thru 09/03/2022	\$3,382.38	CHWP Staff
09/04/2022 thru 09/10/2022	\$3,311.09	CHWP Staff

Motion was made by Ray Bonney and seconded by Joan McDonald to accept the treasurers report with all in favor.

### **Correspondence**

The required paperwork for the Consolidated Appropriations Act 2021 regarding health insurance with HealthTrust has been completed and submitted by Chris Culberson

### **Legal Correspondence:**

Attorney BJ Branch – Nothing to report at this time with no issues.

### **Old Business:**

- Marmon Aerospace – 12” x 8” live tap was completed on Monday 9/9/2022 and water main installation is underway with inspections being completed by CHWP.
- Manchester Water Works Rate increase – CHWP will increase its rates based upon this increase the first of next year. Nothing new to report
- 3 Dartmouth Street – Nothing new to report
- 1461 Hooksett Road – easement documents have been obtained and water connection is allowed.
- 1311 and 1313 Hooksett Road – Nothing new to report and the 8” gate valve still needs to be repaired prior to fall
- Accessory Dwelling Units – Chris Culberson will be working on a formal policy and presenting to the commissioners in the near future.

### **New Business:**

- Level 2 assessment – CHWP was required by NHDES to submit a Level 2 assessment due to Total Coliform detected in a routine sample along with a Total Coliform in the upstream repeat. The assessment has been completed and submitted to NHDES. Non routine Total Coliform samples were taken the week of September 12<sup>th</sup> with all results being negative for Total Coliform.

Superintendents Report – attached - Motion by Ray Bonney to accept the superintendents report as is and seconded by Brett Rowley. All in favor and accepted as presented.

Housekeeping Rule, Indemnity Rule and Policy Approval – Motion made by Ray Bonney and seconded by Mark Bourque, all in favor.

With no other business present a motion was made by Ray Bonney and seconded by Brett Rowley to adjourn at 7:03 pm. All in favor.

Respectfully Submitted

Carol Hardy  
Clerk



These minutes were prepared by Chris Culberson in draft form and presented to Carol Hardy for review.





### Superintendents Report for September 20th, 2022 Meeting

1. All TC samples were taken on 8/15/2022 with a positive total coliform at 1461 Hooksett Road. We were required to resample at the original positive location along with a sample collected above and downstream from the original site. Repeat samples were taken on 8/15/2022 and there was a TC+ at the upstream location and the original site and downstream sites were TC-. Due to a TC+ we were required to complete a Level 2 Assessment of the complete system and submit to NHDES within 30 days. I had the opportunity to speak with Mike Unger from NHDES prior to submittal. The Level 2 assessment is complete and has been submitted in a timely matter. As part of the level 2 assessment and prior to September routine samples we collected non compliance TC samples on Monday September 12<sup>th</sup> with all samples being TC-. September routine samples for NHDES submission were taking on Monday September 19<sup>th</sup> and we are awaiting results.
2. Berry Hill Estates Update – Construction is still continuing and the majority of the work is now focused on Magnolia Lane the last phase of this development. All service connection fees have been received for the remaining houses with the following locations 3,5 and 12 Magnolia Drive. New meters have been installed at 4 and 8 Magnolia on September 7<sup>th</sup> and are now in service.
3. Season’s Market - 1311 and 1313 Hooksett Road – Nothing new to report at this time still have to repair/replace 8” gate valve.
4. Marmon Aerospace – 18 Legends Drive – The 12 x 8 live tap was completed on Monday September 19<sup>th</sup> with water main being installed into the property. I inspected the live tap and inspecting the installation of the water main on a daily basis. Sadco is the site contractor.
5. Second-round back flow testing for 2022 has started with billing occurring as backflows are tested
6. We have spent a fair amount of time on a daily basis checking and recording CL2 residuals along with PH in order to maintain proper water quality which is becoming more difficult with the warmer weather upon us. The challenge has been in the Granite Hill Area attempting to maintain some form of a residual which has been problematic in the past. This is due to oversized water mains, with minimal water usage within the area which creates aged water. Many days of flushing has been necessary in order to accomplish this task as well as create a water quality baseline to identify further issues for future resolution to this ongoing headache. This continued and we noticed a big drop off as the month of August and first part of September continued. Chlorine residuals have been problematic from MWW and Nitrification is present from MWW for the Beacon Hill tank which feeds Zapora Road. I have a

meeting with NHDES along with other communities next week to discuss issues in their systems as part of the Southern NH project.

7. Irrigation meter conversions are starting to step up with the end of the season approaching. We currently have 18 conversions completed with many more scheduled within the next few weeks.
8. 3 curb boxes were dug and repaired 1352 Granite Heights after the property maintenance company damaged them while pulling out shrubs. CHWP was not notified of this work nor was a dig safe called in. Costs for these repairs shall be passed onto Cedar Management since they will be responsible for this repair.

Respectfully Submitted,  
Christopher R Culberson  
Superintendent