



Minutes of the October 15, 2024 monthly meeting of the commissioners of the CHWP.

Meeting was called to order at 6:11PM by chair Richard Bairam

Roll Call conducted by Chair Richard “Turk” Bairam

Present: Richard Bairam, Linda Bonney - Treasurer, Ray Bonney (arrived 6:27PM), Joan McDonald, Mark Bourque, Karen Nadeau - Clerk, Chris Culberson – Superintendent, Denise Cumings - Compliance/Bookkeeper, Attorney BJ Branch, _

Excused: None

Motion by Joan McDonald and seconded Karen Nadeau to approve the meeting minutes of September 17, 2024 as presented, all in favor with Mark Bourque abstaining since he was not present at the September meeting. Motion passed.

Treasurer Reports:

Business checking account	\$800,096.27
Business Debit Card account	\$638.37
Past Due Accounts	\$15,297.67 (73 Accounts)
Open Balance Report	\$261,724.72 (1800 Accounts)
3rd Quarter Water Meter Reading Usage	40,076,562 (Gallons)
3rd Quarter Water Net Billing	\$314,160.64(Discount = \$2,095.23, 420 accounts)

A/P manifests were reviewed and approved by the commissioners for the amount of \$47,777.78 dated 10/04/2024, A/P Manifest for \$5249.35 dated 10/15/2024. Money Transfer Manifest \$1,500.00 dated 10/03/2024.

10 Water Works Drive • PO Box 16322 • Hooksett, NH 03106 • Phone: 603-624-0608 • Fax: 603-624-0814

Email: info@centralhooksettwater.org

Payroll manifests for payroll weeks 9/08/2024 thru 10/05/2024 were also reviewed and signed by the commissioners.

Motion by Mark Bourque and seconded by Joan McDonald to accept the treasurers report as presented, all in favor.

Correspondence:

o Health and dental insurance: We received the medical rates for 2025. The current Blue Choice plan will not be offered in 2025. The replacement plan is an HMO that is similar to the current plan. The family rate is slightly lower than the current plan, which will help offset some of the 10% increase in premiums for medical and dental insurance in 2025.

o Southern New Hampshire University contacted the Superintendent to notify him that the Madison House, located at 2551 North River Road, is being torn down. The Superintendent conveyed that they need to abandon the line back to the main stop, and he is working with them to get this done.

Legal Correspondence:

o Central Hooksett Water is being represented by the Attorney General in relation to a class action lawsuit involving PFAS chemicals and a settlement. This primarily pertains to Manchester Water Works and is being handled by BJ and his office.

Old Business:

o Lead and Copper changes for 2023 and Grant – The Lead Service Line Inventory has been reviewed and passed final validation with Heather Baron of NHDES. The State has accepted the final validation as a formal submittal and we have met the October 16, 2024 deadline date for submission.

o Oak Hill Tank Assessment Cleaning and Inspection – Wright Pierce proposal. We are awaiting the report. Chris Berg of Wright Pierce has indicated that he is currently working on it and expects to have it completed soon.

o Superintendent’s Succession Plan – An outline of the plan was included in the August monthly package. There are no further updates at this time.

o 0 Thames Road - 55 plus proposed development – The Superintendent attended a meeting with the proposed developer of the 55-plus multifamily buildings and a separate meeting with the town planner. There are several steps and approvals that the developer needs to meet prior to water being discussed. No new updates or further action required of CHWP at this time.

o Cardinal Landing - 65 Farmer Road Cardinal Landing - The developer of Cardinal Landing has agreed to have a water evaluation conducted by Wright Pierce to assess the potential to extend

town water down Farmer Road to the proposed building site. The applicant has paid the fee for this evaluation. Wright Pierce has completed the evaluation and has shared the findings with the developer. The developer can now present this information to the state to discuss the installation of a community well.

o 2024 Manchester Water Works 3% Rate Increase: This information has been included on the water bill to inform customers of the upcoming rate increase.

o Tiered billing system: The board discussed our current pricing for water and how it applies to irrigation usage. Should we have a separate tiered pricing for irrigation use only and should that be structured on levels of gallons used, and what is the best avenue to disseminate this information to our customers for their feedback and thought's. While there are many residences who practice responsible water usage, there are other that have excessive consumption. Further discussion will be had with the board during the next meeting.

New Business:

o 2025 Operating Budget –The Superintendent is currently working on the budget and will have more information to present at the November meeting.

o Superintendents Report – Included in the monthly package to Commissioners. Posted online and in the office.

Motion by Ray Bonney to accept the superintendents report as is and seconded by Mark Bourque, all in favor and accepted as presented.

Housekeeping Rule, Indemnity Rule and Policy Approval – Motion made by Ray Bonney and seconded by Mark Bourque, all in favor.

With no other business to be conducted, a motion was made by Ray Bonney to adjourn and seconded by Mark Bourque at 7:40pm, all in favor.

Next meeting is scheduled for November 19, 2024 - 6:00 P.M.

Respectfully Submitted

Karen a Nadeau

Karen Nadeau, Precinct Clerk