

CENTRAL HOOKSETT WATER PRECINCT

MAY 16, 2023

MONTHLY MEETING AT 6:30 P.M.

**Roll Call:**

**Present:** Richard Bairam, Ray Bonney, Linda Bonney, Carol Hardy, Joan McDonald, Brett Rowley, Mark Bourque, Atty. BJ Branch, Chris Culberson,

**Not Present:** Betty St Germain

Meeting called to order at 6:30 p.m.

**MINUTES OF April 18, 2023, AMENDED**

Ray motion to accept the amended minutes. The minutes were seconded by Joan McDonald. All were in favor.

TREASURER'S REPORT: Business Checking Account: \$746,207.15

DEBIT CARD ACCOUNT: \$29.23

Past Due Accounts: \$42,927.52                      232 Accounts

Current Open Balance Report: \$59,203.00      277 accounts

2023 First Quarter billing register    \$233,594.96

COMMISSIONERS MANIFESTS

FOR SIGNATURES

Commissioner Payable Manifest 5/3/2023    \$51,828.52

Checks 22314-22326

Commissioners Payable Manifest 4/18/2023    \$2,982.05

Checks 22327-22334

LATE ACCOUNTS: Late accounts for past due accounts will be applied on May 26<sup>th</sup>. There were 44 late accounts and we received 22 payments. Ray motioned to accept the Treasurers report. Mark Bourque seconded the motion. All were in favor.

CORRESPONDENCE: This morning we heard from Betty that her partner passed away early this morning. All our thoughts and prayers go out to Betty and Jimmys family. Chris and the other commissioners discussed instead of flowers we will donate \$200.00 to The American Cancer Society in memory of Jimmy Sapienza, Betty's partner.

Ray made a motion to accept the \$200.00 donation. Mark Bourque seconded the motion. All were in favor.

LEGAL BUSINESS: B J BRANCH, our ATTORNEY, had nothing to communicate to us.

OLD BUSINESS:

3 DARTMOUTH SUB-DIVISION-NOTHING TO REPORT

LEAD AND COPPER changes for 2023 and Grant. We have received a grant of \$50,000.00. Wright Pierce will be the engineers that will be performing the lead and copper service line inventory under this Grant and Josh will be taking the lead on this project.

BOOKKEEPER: Chris has not talked to the potential bookkeeper and future development of this position.

2023 Annual Flushing: CHWP cannot flush their hydrants until after Manchester Water Works is complete and at this time MWW has not scheduled their flushing.

1504 HOOKSETT ROAD: -Eagles Nest- there is nothing to report.

## NEW BUSINESS:

Mike Horne called and wanted to know when Martins Cemetery's water would be turned on. Chris turned the water on himself and noticed a few issues. He identified and addressed the Town. The service is a non-metered service and non-protected service connected to the distribution system. It would not be billed to the Town. The piping is ¾ inch galvanized pipe the only way to tell if there is an underground water leak is to listen on the water valve when it is turned on or off. The service appeared to be quiet. The sill cocks at the cemetery have hose threads and with the line not being connected by a cross connection device this also causes a concern to Chris. He informed the Town of his concerns. The Town is going to address the issues in coordination with CHWP

The Town is looking to build a concession stand at the soccer fields. They have an older plan they have asked Chris to review showing a new 2" water service. Chris brought it up to the board to waive the application and connection fees, but the Town would pay the cost of the installation of the service line and meter. The building is going to be heated in the winter so the water will remain on year-round. They would still receive a monthly meter charge along with consumption.

Chris is requesting that the service line be reduced to 1" instead of 2" as shown on the plan since the 2" is oversized for the proposed concession stand which consists of 2 outside water fountains, 2 bathrooms and a service sink in the concession stand itself. Due to the fixture count it only requires a 5/8 x ¾ meter so 2" is overkill.

The Sewer waives all fees for Town Parks and Recreation.

May 11<sup>th</sup>, we got a call from the new tenant at 18 Water Works Dr. to turn the water on to the building which had been off since 12/29/2017. At that time the fire protection system froze and broke to lack of heat. Chris called the code enforcement officer and the fire department to inform them of this issue and my requirements of what will need to be completed prior to CHWP turning water on. Since both services are very long, separated and have been for more than 5 years, both services will need to be completely flushed out at the building, after it is flushed out, we will need a water sample for each service to be taken for total coliform bacteria and analyzed by an approved lab. When the sample comes back TC- the service will then be allowed to be placed in operation. We are not responsible for the cost of any of these requirements and will be at the cost of the owner/tenant.

SUPERINTENDENTS Report: attached Ray made a motion to accept the report. Mark seconded the motion. All were in favor.

HOUSE KEEPING Rule, Indemnity Rule, and Policy approval: Ray made a motion to approve the housekeeping, Indemnity Rule and Policy approval. Mark seconded the motion. All were in favor.

Adjourn: Mark made a motion to adjourn. Turk seconded the motion. All were in favor.

Respectfully Submitted,

Carol Hardy, clerk